

**AUTHORIZED  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST GENERAL  
PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

**Special Item No. 54151S Information Technology Professional Services**

**SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301 IT Facility Operation and Maintenance  
FPDS Code D302 IT Systems Development Services  
FPDS Code D306 IT Systems Analysis Services  
FPDS Code D307 Automated Information Systems Design and Integration Services  
FPDS Code D308 Programming Services  
FPDS Code D310 IT Backup and Security Services  
FPDS Code D311 IT Data Conversion Services  
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services  
FPDS Code D316 IT Network Management Services  
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or  
Other Information Services (All other information services belong under Schedule  
76)  
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**SPECIAL ITEM NUMBER 541330ENG/RC – ENGINEERING SERVICES**

**SPECIAL ITEM NUMBER 541420/RC – INDUSTRIAL DESIGN SERVICES**

**SPECIAL ITEM NUMBER 541715/RC – RESEARCH AND DEVELOPMENT IN THE PHYSICAL  
ENGINEERING AND LIFE SCIENCES (except nanotechnology and biotechnology)**

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Mission1st Group, Inc.  
2550 South Clark Street, Suite  
500  
Arlington, VA 22202-3926  
Phone: (202) 602-1900  
[www.mission1st.com](http://www.mission1st.com)**

Contract Number: **GS35F0199Y**

Period Covered by Contract: February 14, 2022 to February 13, 2027

General Services Administration  
Federal Acquisition Service

Pricelist current as of: Modification PS-0056 Dated 26 January 2023

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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## INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### **1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

### **2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

#### **Ordering Address:**

Attn. Chynna Amato  
Mission1st Group, Inc.  
2550 South Clark Street, Suite 500  
Arlington, VA 22202-3926

#### **Payment Address:**

Attn. Nadine Choueiri  
Mission1st Group, Inc.  
2550 South Clark Street, Suite 500  
Arlington, VA 22202-3926

Government Commercial credit cards are acceptable for payments equal to or less than the micro-purchase for oral or written orders under this contract. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**(571) 429-4946 Technical and/or ordering assistance**

### 3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

### 4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract **GS35F0199Y**

Block 16: Data Universal Numbering System (DUNS) Number: **555570576**

Block 30: Type of Contractor: **Service Disabled Veteran Owned Small Business**

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business – **No**

Block 37: Contractor's Taxpayer Identification Number (TIN): **20-2921829**

Block 40: Veteran Owned Small Business (VOSB): **Yes**

4a. CAGE Code: **8ALY7**

4b. Contractor has registered with the Central Contractor Registration Database.  
**Mission1st has registered with the Central Contractor Registration Database.**

### 5. FOB DESTINATION

Not applicable for Services.

### 6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

DELIVERY TIME (Days ARO): **30 Days**

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
- Prompt Payment: 1% prompt payment discount on each invoice processed and paid within 10 days of receipt.
  - Quantity: None
  - Dollar Volume: Orders that total over \$5M will receive a 1% discount off the total order labor price.
  - Other Special Discounts: None.

#### 7.1 ECONOMIC PRICE ADJUSTMENT (EPA)

In accordance to clause I-FSS-969, Economic Price Adjustment (EPA), Mission1st may request price decreases anytime during the contract period and price increases 30 days prior to the end of the first 12 months, and every 12-month period thereafter. The EPA for SIN 54151S will be based on the Department of Labor's Employment Cost Index for Total Compensation; White Collar Professional, Specialty and Technical, with special consideration for the Information Technology Industry, any proposed rate increase cannot exceed the commercial rate increase for the same or similar services.

#### 8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

#### 9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

None.

10. **Small Requirements:** The minimum dollar of orders to be issued is \$100.

#### 11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 54151S - Information Technology Professional Services

#### 12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- FAR 8.405-2 Ordering procedures for services requiring a statement of work.

#### 13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

**REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

##### 13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual

orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.



- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**23. SECTION 508 COMPLIANCE.**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes   
No



The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL):

<http://www.mission1st.com/>

Within 60 days of contract award Mission1st Group, Inc., will establish a separate page on its web site ([www.mission1st.com](http://www.mission1st.com)) dedicated to the GSA Schedule 70 contract. We will include all applicable VPAT and GPAT information and Section 508 compliance information on the supplies and services.

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

#### **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

#### **25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

#### **26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program.

Inter- faces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

#### **27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

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## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be

specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT

ATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

#### **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

#### **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb2007) Time-and-Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

#### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

#### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

#### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

#### **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a

description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

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## LABOR CATEGORY DESCRIPTIONS

### 1. Acquisition Support Specialist II

**Minimum/General Experience:** 3 years

**Functional Responsibility:** Provides functional and technical direction in the design, development, acquisition, production, fielding and post deployment support of government programs. Supports the government in overall product management policies, plans, requirements, execution, control and direction of the work and associated resources involved in providing life cycle management.

**Minimum Education:** AA or 2 year technical school

### 2. Budget Analyst II

**Minimum/General Experience:** 3years

**Functional Responsibility:** Performs a variety of budgetary functions implementing the organizations budgetary program, policies, and procedures. Develops, formulates and revises the programs budget request. Responsible for developing estimates for civilian pay and benefits, travel and other Elements of Resource (EOR). Manages assigned program in accordance with funding limitations provided on Funding Authorization Documents (FADS). Consolidates the accuracy of budget data estimates by the use of statistical techniques, e.g., extensions, averages, trend analysis of historical data. Monitors and tracks obligations and expenditures for assigned activity accounts on related budgetary forms, schedules, and reports. Verifies that obligations and expenditures occur on a timely basis in accordance with the annual work plan and regulatory controls, and are within amounts programmed. Resolves any discrepancies.

**Minimum Education:** AA or 2 year technical school

### 3. Budget Analyst III

**Minimum/General Experience:** 5 years

**Functional Responsibility:** Performs a variety of budgetary functions implementing the organizations budgetary program, policies, and procedures. Develops, formulates and revises the programs budget request. Responsible for developing estimates for civilian pay and benefits, travel and other Elements of Resource (EOR). Manages assigned program in accordance with funding limitations provided on Funding Authorization Documents (FADS). Consolidates the accuracy of budget data estimates by the use of statistical techniques, e.g., extensions, averages, trend analysis of historical data. Monitors and tracks obligations and expenditures for assigned activity accounts on related budgetary forms, schedules, and reports. Verifies that obligations and expenditures occur on a timely basis in accordance with the annual work plan and regulatory controls, and are within amounts programmed. Resolves any discrepancies.

**Minimum Education:** Bachelor's Degree

### 4. Civil Engineer

**Minimum/General Experience:** 7 years

**Functional Responsibility:** In performing civil engineering tasks, the Contractor shall have a clear understanding and experience of the civil engineering requirements to support IT installation projects, including ISP and OSP work. The Contractor shall inspect project sites to monitor progress and ensure conformance to Installation Information Infrastructure Modernization Program (I3MP) design specifications and safety standards, analyze survey reports, maps, drawings, blueprints, aerial photography, and other topographical or geologic data to plan projects and create computer aided design (CAD) drawings in support of project designs as necessary. The Contractor shall provide technical advice regarding design, construction, or program modifications to the Government. The Contractor shall perform quality assessment/quality control inspections of completed projects and periodically report design progress to the QA team.

### 5. Drafter II

**Minimum/General Experience:** 3 years

**Functional Responsibility:** Works closely with design originators, preparing drawings of unusual, complex, or original designs, which require a high degree of precision. Performs unusually difficult assignments requiring considerable initiative, resourcefulness, and drafting expertise. Assures that anticipated problems in manufacture, assembly, installation, and operation are resolved by the drawing



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produced. Exercises independent judgment in selecting and interpreting data based on knowledge of the design intent. Although working primarily as a drafter, may occasionally interpret general designs prepared by others to complete minor details. May provide advice and guidance to lower level drafters or serve as coordinator and planner for large and complex drafting projects.

**Minimum Education:** AA or 2 year technical school

#### 6. **Drafter IV**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Works closely with design originators, preparing drawings of unusual, complex, or original designs, which require a high degree of precision. Performs unusually difficult assignments requiring considerable initiative, resourcefulness, and drafting expertise. Assures that anticipated problems in manufacture, assembly, installation, and operation are resolved by the drawing produced. Exercises independent judgment in selecting and interpreting data based on knowledge of the design intent. Although working primarily as a drafter, may occasionally interpret general designs prepared by others to complete minor details. May provide advice and guidance to lower level drafters or serve as coordinator and planner for large and complex drafting projects.

**Minimum Education:** Bachelor's Degree

#### 7. **Engineer V (General)**

**Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors

**Functional Responsibility:** Must have the technical background and skills to perform in all phases of hardware design, development, and documentation. Performs fundamental engineering duties in preliminary designs, performing tests, taking measurements and performing system analyses or simulations. Applies standard practices and techniques in specific engineering assignments. Prepares data and documentation when applicable. Instructs, as required, engineering technicians. Maybe required to perform duties associated with Logistical, Mechanical, Production and/or Value Engineering.

**Minimum Education:** Masters/PHD or Bachelors

#### 8. **Engineer IV (Information Security)**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Experience in heterogeneous computer networking technology and work in protocol and/or interface standards specification is preferred. Analyzes and resolves INFOSEC technical problems. Configures test beds and conducts testing, records and analyzes results, and provides recommendations for improvements for the products/systems under test. Areas of focus include Guard, Firewall, Secure Network Server, PCMCIA format security solutions, "Smart Cards", and emerging technologies and future trends. Supports the integration of INFOSEC solutions and technologies into networks with particular attention to protocols, interfaces, and system design. General experience includes system engineering; electrical design, software engineering; program design and implementation; configuration management; or maintenance. Must have knowledge of TCP/IP, information security/authorization profiles, or security administration of Unix or NT network/systems. Must have knowledge of Government security policies and familiarity with security-related technologies and auditing tools. Must be capable of providing security engineering analysis on a variety of information systems. Must be capable of developing security accreditation/certification documentation, and creating and maintaining security policy and procedures. Must be capable of performing security certification



engineering analysis, vulnerability assessments, and risk assessments. Must be capable of designing and configuring security tools. Must be capable of developing test procedures, establishing test environments, executing security certification test/demonstrations/evaluations, documenting results, and developing reports, conclusions, and recommendations. Must be capable of conceptualizing and implementing security systems and architectures.

**Minimum Education:** Bachelor's Degree

#### **9. Engineer V (Information Security)**

**Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors

**Functional Responsibility:** Experience in heterogeneous computer networking technology and work in protocol and/or interface standards specification is preferred. Analyzes and resolves INFOSEC technical problems. Configures test beds and conducts testing, records and analyzes results, and provides recommendations for improvements for the products/systems under test. Areas of focus include Guard, Firewall, Secure Network Server, PCMCIA format security solutions, "Smart Cards", and emerging technologies and future trends. Supports the integration of INFOSEC solutions and technologies into networks with particular attention to protocols, interfaces, and system design. General experience includes system engineering; electrical design, software engineering; program design and implementation; configuration management; or maintenance. Must have knowledge of TCP/IP, information security/authorization profiles, or security administration of Unix or NT network/systems. Must have knowledge of Government security policies and familiarity with security-related technologies and auditing tools. Must be capable of providing security engineering analysis on a variety of information systems. Must be capable of developing security accreditation/certification documentation, and creating and maintaining security policy and procedures. Must be capable of performing security certification engineering analysis, vulnerability assessments, and risk assessments. Must be capable of designing and configuring security tools. Must be capable of developing test procedures, establishing test environments, executing security certification test/demonstrations/evaluations, documenting results, and developing reports, conclusions, and recommendations. Must be capable of conceptualizing and implementing security systems and architectures.

**Minimum Education:** Masters/PHD or Bachelors

#### **10. Engineer III (Network)**

**Minimum/General Experience:** 5 years

**Functional Responsibility:** Must be capable of performing network engineering functions including: conceptualization, design, implementation, and optimization. Must be experienced in assessing evolving user needs, translating those needs into network changes through network reconfiguration, hardware and software acquisitions, installation and test. Must be knowledgeable in the application of current and emerging network software and hardware technology and protocols.

**Minimum Education:** Bachelor's Degree

#### **11. Engineer IV (Network)**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Must be capable of performing network engineering functions including: conceptualization, design, implementation, and optimization. Must be experienced in assessing evolving user needs, translating those needs into network changes through network reconfiguration, hardware and software acquisitions, installation and test. Must be knowledgeable in the application of current and emerging network software and hardware technology and protocols.

**Minimum Education:** Bachelor's Degree

**12. Engineer IV (Data/Network)****Minimum/General Experience:** 10 years**Functional Responsibility:** Must be capable of performing network engineering functions including: conceptualization, design, implementation, and optimization. Must be experienced in assessing evolving user needs, translating those needs into network changes through network reconfiguration, hardware and software acquisitions, installation and test. Must be knowledgeable in the application of current and emerging network software and hardware technology and protocols.**Minimum Education:** Bachelor's Degree**13. Engineer III (System)****Minimum/General Experience:** 5 years**Functional Responsibility:** Interacts with system users to translate their requirements into systems, hardware, and software requirements and design. Participates in the development of test strategies. Solves engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.**Minimum Education:** Bachelor's Degree**14. Engineer IV (System)****Minimum/General Experience:** 10 years**Functional Responsibility:** Interacts with system users to translate their requirements into systems, hardware, and software requirements and design. Participates in the development of test strategies. Solves engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.**Minimum Education:** Bachelor's Degree**15. Engineer V (System)****Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors**Functional Responsibility:** Interacts with system users to translate their requirements into systems, hardware, and software requirements and design. Participates in the development of test strategies. Solves engineering problems (or managing the solution of engineering problems) in the functional area to which assigned.**Minimum Education:** Masters/PHD or Bachelor's Degree**16. Engineer III (Voice)****Minimum/General Experience:** 5 years**Functional Responsibility:** Researches, collects, and reports information on the ability and capacity of company products and competing equipment. Aids in the design and development of equipment and systems, and redesign of existing systems to fulfill the needs of customers. Responsibilities also include providing equipment functionality and capability**Minimum Education:** Bachelor's Degree**17. Engineer IV (Voice)****Minimum/General Experience:** 10 Years**Functional Responsibility:** Researches, collects, and reports information on the ability and capacity of company products and competing equipment. Aids in the design and development of equipment and systems, and redesign of existing systems to fulfill the needs of customers. Responsibilities also include

providing equipment functionality and capability

**Minimum Education:** Bachelor's Degree

**18. Engineering (Information Security)- Journeyman**

**Minimum/General Experience:** Demonstrate a five year track record supporting enterprise security environments utilizing firewalls such as the Cisco Private Internet Exchange (PIX) or Adaptive Security Appliance (ASA) and web proxy devices such as the Blue Coat Security SG. Must have three years subject matter expertise in switching and routing configuration and troubleshooting, along with utilizing network management tools, to include system logging and event management. Experience with Cisco switching and routing equipment. Professional experience using network troubleshooting tools such as nmap, Cisco Works, and packet sniffers.

**Functional Responsibility:** The Contractor shall support the installation, implementation, troubleshooting, and maintenance of agency wide-area networks (WANs) and local-area networks (LANs). The Contractor shall assist in designing and managing the WAN infrastructure and any processes related to the WAN. The Contractor shall provide production support of the Network, including: day-to-day operations, monitoring and problem resolution client Networks. The Contractor shall provide second level problem identification, diagnosis and resolution of problems. The Contractor shall support the dispatch of circuit and hardware vendors involved in the resolution process, and support the escalation and communication of status to agency management and internal customers. A working knowledge in various software systems and architectures, communications protocols and network hardware devices is desirable.

**Minimum Education/Certification Level:** Bachelor's Degree, DoD 8570 CE: Cisco Certified Network Professional (CCNP) or Cisco Certified Security Professional (CCSP); DoD 8570 BE: CISSP, CISA, CISM and GLSC

**19. Engineering (Information Security) Senior**

**Minimum/General Experience:** 5-7 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Systems) – Senior Lead and executes project or task requirements accordingly with minimal to no supervision. Requires fluency with CENTRIX-I, NIPRNET, and SIPRNET. Requires familiarity with the CJOA-A and how CND is executed in the CJOA-A. Conducts Site Surveys (Section 3.5.1), analyzes the collected data, and performs necessary calculations to make technical recommendations, then prepares or provides input for C4 EIPs. Requires an understanding of integrating Information Assurance/Security principles into network and database designs, demonstrating knowledge of Federal, NSC, and DoD Information Security regulations, publications, and policies. Provides security engineering services and support for all networks and secure environments, as required within the CJOA-A. Coordinates with Certification and Accreditation personnel to develop and/or update certification and accreditation documents to ensure all engineering solutions provided by this contract meet DoD 8500.2 and DoD 8500.01E regulations. Maintains a secure, archived, accessible library of all documents related to security, certifications and accreditation changes for modifications made to the network by personnel providing service for this contract. Possesses the ability to quickly identify, diagnose and provide solutions to complex problems, requirements and integration of various technologies, which may require out of the box thinking and innovation.

**Minimum Education/Certification Level:** Bachelor's Degree, Current TS security clearance with SCI eligible. CISSP, and one or more of: GIAC Certified Incident Handler (GCIH), GIAC Certified Intrusion Analyst (GCIA), Certified Ethical Hacker (CEH), Systems Security Certified Professional (SSCP)

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**20. Engineering (Information Security) Senior: CND/Network Security Engineer****Minimum/General Experience:** 7 years

**Functional Responsibility:** Technical and functional expertise in the conduct of Information Assurance, Incident Handling and Response and CND. Proficiency in IA scanning and auditing, incident handling and response, specifically targeted towards computer incident response and restoration of a secure operating environment, investigation of intrusion events and attempts and analysis of exploits. Proficient in research and development of IA/CND concepts, policies, and strategies, particularly within the national security framework. Must have knowledge in Intermediate level firewalls and intrusion detection systems (IDS). Position requires an understanding of the integrating of IA principles into network and database designs, experience preparing certification and accreditation packages, knowledge of Federal, National Security Council (NSC), and DoD Information Security regulations, publications, and policies, familiarity with CENTRIX, NIPRNET, and SIPRNET. The Contractor shall provide security engineering services and support for all networks and secure environments, as required. Security engineering services and support includes, but is not limited to, development and maintenance of security plans, policies and procedures, development and updating of certification and accreditation documents for Software Engineering Center (SEC) facility environments, development, updating, and maintaining security operating procedures for automated data processing equipment (ADP), and perform and document risk assessments for classified data processing. The Contractor shall provide a secure, archived, accessible library of all documents related to security and certifications and accreditations and maintain system accreditation history. This includes information assurance support operations for infrastructure IT networks such as Information Assurance Vulnerability Assessment (IAVA) processing and implementation, network and system monitoring, system and site accreditation and network vulnerability analyses.

**Minimum Education/Certification Level:** Bachelor's Degree, must have Certified Information Systems Security Professional (CISSP) or equivalent certification.

**21. Engineering (Information Security) Senior: Information Assurance Engineer****Minimum/General Experience:** 7 years

**Functional Responsibility:** In performing System Security Accreditation, the Contractor shall prepare and develop the system's/network's security, accreditation, and certification documentation related to the build out of the secure and non-secure voice and data systems/networks in the USARCENT AOR. The Contractor shall prepare the DIACAP documentation, Connection Approval Process (CAP), Interim Approval to Operate (IATO), and Approval to Operate (ATO) requests for existing and proposed systems/networks changes, which shall include development of risk mitigation documentation that shall describe how to manage identified systems/network risks. The Contractor shall work with the USARCENT IA branch, 335th IA section and 160th IA section to ensure new facilities adhere to all appropriate security requirements prior to the Government representative signing a Technical Acceptance Requirement from the Corps Engineers or PEO-EIS designated Program Managers (PMs). The Contractor shall prepare and document all other required systems/networks accreditation, certification, and validation requests and packets, as required, for systems/networks operating within the USARCENT AOR.

**Minimum Education/Certification Level:** Bachelor's Degree

**22. Engineering (Network) Journeyman****Minimum/General Experience:** 1-3 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Network) - Senior Lead and executes project and task requirements accordingly. Requires familiarity with CENTRIX, NIPRNET, and SIPRNET. Recommend familiarity with CJOA-A. Able to demonstrate understanding of Military operations and interagency coordination and communication in a Joint-

Operational environment.

**Minimum Education/Certification Level:** CCNP, Security+ and one or more of: CISSP, CCDP, CCIE Routing & Switching or CCNA Routing & Switching. Current Secret security clearance.

**23. Engineering (Network) Journeyman: Systems/Network Engineering and Integration (SE&I)**

**Minimum/General Experience:** 3 years

**Functional Responsibility:** In performing systems/networks engineering and integration (SE&I) technical and engineering services, the Contractor shall provide technical and engineering expertise in the translation of functional requirements and design criteria of systems/networks including data, voice, video, cabling infrastructure, communications, and information management to integrate and interface within the existing and planned services of the Government's systems/networks. The Contractor shall provide technical and engineering analysis of the Government's Theater Information Grid (TIG) and related systems/networks to develop and implement, integrate, and interface new or emerging information technology hardware, software, concepts, and applications. The Contractor shall provide and conduct systems/networks technical and engineering validation or investigations of systems/networks performance in respect to the integration and interfacing of new hardware and software to systems/networks. The Contractor shall provide technical and engineering guidance and analysis concerning systems/networks integration, simplification, optimization, cost estimation, design-to-cost issues, and problems with fielded systems/network and document and recommend alternative systems/networks. The Contractor shall review, analyze, evaluate, and confirm that systems/networks infrastructure requirements are appropriately addressed and accommodated in the design-build contractor design documents and during construction, review, analyze, evaluate, and confirm design-build contractor core and shell design drawings with respect to the Government's responsibilities and ensure the Government's comments, concerns, and action items are routed through the appropriate PM/Corps of Engineer representative during appropriate design reviews. The Contractor shall analyze, identify, and coordinate Government related design issues with the Corps of Engineer Construction Contractor team, participate in Government-directed design-build contractor design reviews to present engineering and technical issues, and maintain and document Government Facility Performance Requirements (FPR). The Contractor shall conduct periodic reviews and update documentation as required, maintain red-line documents identifying changes between revisions, and prepare and document a design change matrix for each revision to facilitate design-build contractor impact reviews, analysis, and costing of revisions. The Contractor shall coordinate documentation and implementation of Tenant Change Proposals (TCPs) with the Government's representatives, including the Contracting Officer and the COR. The Contractor shall review and coordinate with quality assurance (QA) teams from the Government's E&I commands in responses to requests for information (RFIs). The Contractor shall monitor facility construction progress and coordinate with the QA team, periodically report design progress to the QA team (CDRL A007), and provide various analyses and review studies as requested by the Government (CDRLs A009, A012, A004). The Contractor shall prepare, design, and present systems/networks engineering and integration solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DoD standards and regulations.

**Minimum Education/Certification Level:** Bachelor's Degree

**24. Engineering (Network) Senior**

**Minimum/General Experience:** 3-5 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Network) - Senior Lead and executes project and task requirements accordingly with minimal to no supervision. Requires fluency with CENTRIX-I, NIPRNET, and SIPRNET. Requires familiarity with the CJOA-A. Conducts Site Surveys (Section 3.5.1), analyzes the collected data, and performs necessary calculations to make technical recommendations, then prepares or provides input for C4 EIPs. Possesses the ability to quickly identify, diagnose and provide solutions to complex problems, requirements and integration of various technologies, which may require out of the box thinking and innovation.



**Minimum Education/Certification Level:** CCNP, Security+ and one or more of: CISSP, CCDP, CCIE Routing & Switching or CCNA Routing & Switching. 50% current Secret security clearance, 50% current TS security clearance SCI eligible.

**25. Engineering (Network) Senior- Networking and Network Operations Engineer**

**Minimum/General Experience:** 5 years

**Functional Responsibility:** In performing networking and network operations and technical and engineering services, the Contractor shall prepare and provide network and IT Enterprise Architecture engineering studies to improve, optimize, and enhance the USARCENT IT Enterprise Architecture, including simplification of the IT systems/networks and improvements in performance and bandwidth utilization to the Customer. The Contractor shall provide engineering services and design solutions that maximize the usage industry standard network and IT Architecture solutions that maximize the usage of commercial products in accordance with all DoD standards and regulations. The Contractor shall prepare and provide engineering studies, documentation, and plans in respect to changes to the USARCENT IT Enterprise Architecture to accommodate the operational unit intra-theater moves to various camps within the USARCENT AOR. The Contractor shall attend and present engineering studies at meetings such as Technology Working Groups (TWGs), Configuration Control Boards (CCB), and Configuration Management Boards (CMB) in respect to the Customer's engineering needs and issues. The Contractor shall coordinate engineering changes for the Customer's IT projects within the USARCENT AOR and coordinate with the Customer's E&I services and staff. The Contractor shall provide detailed engineering services and assistance, to include transforming existing and planned tenant services and IT systems/networks into configurations that can be produced, installed, and tested with the USARCENT Backbone Architecture operating within the USARCENT AOR. The Contractor shall prepare and provide engineering services and assistance in developing and documenting IT systems/networks cutover plans and IT support during relocation of USARCENT IT customers and prepare and develop engineering documentation of Command, Control, Communications, and Computers (C4) service configurations. The Contractor shall provide and coordinate service configuration documentation with engineers of the USARCENT, 335th SC (T) (P), JNCC-A, Southwest Asia Theater Network Operations and Security Center (SWA-TNOSC), United States Army Information Systems Engineering Command (USAISEC), Government, and other appropriate stakeholders in the USCENCOM AOR. The Contractor shall provide engineering service for the installation and upgrading of facilities IT systems/networks and prepare, design, and present engineering IT systems/networks solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DOD standards and regulations.

**Minimum Education/Certification Level:** Bachelor's Degree

**26. Engineering (Network) Senior Lead**

**Minimum/General Experience:** 5-8 years

**Functional Responsibility:** • Receives operational guidance from 335th SC - Afghanistan Leadership and Task Lead, and manages network infrastructure project and task requirements accordingly. Advises 335th SC – Afghanistan leadership on communications engineering efforts and provides technical recommendations for current projects or initiatives being considered. Applies Project Management best practices in the synchronization and coordination of the development and execution of network infrastructure solution requirements, ensuring engineering projects are completed in a timely manner with quality results. Conducts action officer level engineering meetings with CENTCOM CJ6, 335th SC, SWACC, IJC J6 and J65 Plans, Task Force Signal, and their successors. Develops Signal Concept of Operations (CONOPS) documenting project requirements. Oversees the development and edits C4 Engineering Installation Plans (EIPs) governing project execution, and validates the plans (CDRL A005). Coordinate procurement of required assets for project execution. Ensure synchronous project execution with J65 Plans and CJOA-A NetOps elements. Maintains 100% Network Team personnel accountability. Coordinates Network Team personnel movement and assignments throughout the CJOA-A to support requirements based on 335th SC – Afghanistan priorities. Provides accurate and timely reporting to key

leaders and stakeholders to include the Weekly Status Report and Projects Tracker updates.

**Minimum Education/Certification Level:** Current Secret security clearance with eligibility for Top Secret (TS) security clearance. Required Certifications: CCNP, Security+, and one or more of: CISSP, Cisco Certified Design Professional (CCDP), Cisco Certified Internetwork Expert (CCIE) Routing & Switching, or CCNA Routing & Switching.

**27. Engineering (Systems) Journeyman**

**Minimum/General Experience:** 1-3 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Systems) - Senior Lead and executes project and task requirements accordingly. Requires familiarity with CENTRIX, NIPRNET, and SIPRNET. Recommend familiarity with CJOA-A. Able to demonstrate understanding of Military operations and interagency coordination and communication in a Joint-Operational environment.

**Minimum Education/Certification Level:** Current Secret security clearance. MCSE 2003, Security+, and one or more of: MCITP 2008, MCSE 2012 in Windows Server; VCP, VCAP, CISSP, SANS GCIH/GSE, NCDA or NCIE.

**28. Engineering (Systems) Journeyman: Systems Engineer**

**Minimum/General Experience:** 1-3 years

**Functional Responsibility:** In performing systems engineering tasks, the Contractor shall recommend and acquire equipment replacements and upgrades, draft and maintain LAN/WAN documentation and processes, and engineer and integrate new technologies into existing data center environments. The Contractor shall install, configure, update and maintain server software/hardware. The Contractor shall perform high-level problem troubleshooting, assess where the organization stands as far as IT system performance/efficiency, compared to where it would like to be, and compile recommendations on how to improve performance. The Contractor shall prepare, design, and present systems/networks engineering and integration solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DoD standards and regulations. Must have a background in computer virtualization, especially the VMWare product family, including VSphere.

**Minimum Education/Certification Level:** Microsoft Certified Solutions Associate (MCSA) Server Infrastructure or Microsoft Certified Solutions Expert (MCSE) Server Infrastructure

**29. Engineering (Systems) Senior**

**Minimum/General Experience:** 3-5 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Systems) - Senior Lead and executes project and task requirements accordingly with minimal to no supervision. Requires fluency with CENTRIX-I, NIPRNET, and SIPRNET. Requires familiarity with the CJOA-A. Conducts Site Surveys (Section 3.5.1), analyzes the collected data, and performs necessary calculations to make technical recommendations, then prepares or provides input for C4 EIPs (CDRL A005, A012). Possesses the ability to quickly identify, diagnose and provide solutions to complex problems, requirements and integration of various technologies, which may require out of the box thinking and innovation.

**Minimum Education/Certification Level:** 50% current Secret security clearance, 50% current TS security clearance SCI eligible. MCSE 2003, Security+, and one or more of: MCITP 2008, MCSE 2012 in Windows Server; VCP, VCAP, CISSP, SANS GCIH/GSE, NCDA or NCIE.

**30. Engineering (Systems) Senior: Systems Engineer**

**Minimum/General Experience:** 3-5 years



**Functional Responsibility:** In performing systems engineering tasks, the Contractor shall recommend and acquire equipment replacements and upgrades, draft and maintain LAN/WAN documentation and processes, and engineer and integrate new technologies into existing data center environments. The Contractor shall install, configure, update and maintain server software/hardware. The Contractor shall perform high-level problem troubleshooting, assess where the organization stands as far as IT system performance/efficiency, compared to where it would like to be, and compile recommendations on how to improve performance. The Contractor shall prepare, design, and present systems/networks engineering and integration solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DoD standards and regulations. Must have a background in computer virtualization, especially the VMWare product family, including VSphere.

**Minimum Education/Certification Level:** Microsoft Certified Solutions Associate (MCSA) Server Infrastructure or Microsoft Certified Solutions Expert (MCSE) Server Infrastructure

31. **Engineering (Systems) Senior Lead**

**Minimum/General Experience:** 5-8 years

**Functional Responsibility:** Receives operational guidance from 335th SC - Afghanistan Leadership and Task Lead, and then manages systems project and task requirements accordingly. Advises 335th SC – Afghanistan leadership communications engineering efforts and provides technical recommendations for current projects or initiatives being considered. Applies Project Management best practices in the synchronization and coordination of the development and execution of systems solution requirements, ensuring engineering projects are completed in a timely manner with quality results. Conducts action officer level engineering meetings with CENTCOM CJ6, 335th SC, SWACC, IJC J6 and J65 Plans, Task Force Signal, and their successors. Develops Signal Concept of Operations (CONOPS) documenting project requirements. Oversees the development and edits C4 EIPs governing project execution, and validates the plans. Coordinate procurement of required assets for project execution. Ensure synchronous project execution with J65 Plans and CJOA-A NetOps elements. Maintains 100% Systems Team personnel accountability. Coordinates Systems Team personnel movement and assignments throughout the CJOA-A to support requirements based on 335th SC – Afghanistan priorities. Provides accurate and timely reporting to key leaders and stakeholders to include the Weekly Status Report and Projects Tracker updates.

**Minimum Education/Certification Level:** Current TS security clearance with SCI. Microsoft Certified Systems Engineer (MCSE) 2003, Security+, and one or more of: Microsoft Certified Information Technology Professional (MCITP) 2008, Microsoft Certified Solutions Expert (MCSE) 2012 in Windows Server, VMware Certified Professional (VCP), VMware Certified Advanced Professional (VCAP); CISSP, SANS GCIH/GSE, NetApp Certified Data Administrator (NCDA) or NetApp Certified Installation Engineer (NCIE).

32. **Engineering (Transmission)**

**Minimum/General Experience:** 7 years

**Functional Responsibility:** In performing transmission system engineering services, including transmission integration and transmission installation services, the Contractor shall prepare engineering studies on current transmission systems/networks operating within the USARCENT AOR, prepare engineering studies on proposed, projected, and future transmission systems/networks that may, will, or are going to be deployed within the USARCENT AOR, and prepare, conduct, and report on-site surveys at locations within the USARCENT AOR to investigate deployment of transmission systems/networks, resolve transmission systems/networks problems, and to conduct transmission systems/networks verification and validation. The Contractor shall prepare engineering studies with recommendations for improvements and optimizations to the transmission systems/networks in respect to, but not limited to, installation, operation, maintenance, and protection (IOMP). The Contractor shall work in conjunction with the Program Managers, USARCENT, 335th SC (T) (P), USAISEC, Voice/Data transmission path owners, Government, and other stakeholders to implement transmission programs and projects. The

Contractor shall provide engineering assistance with Timing and Synchronization of transmission systems/networks, provide engineering, design, and implementation expertise with respect to ground to satellite transmission systems/networks, and provide engineering trouble-shooting assistance in respect to radio frequency (RF) baseband transmission systems/networks that include MIDAS, Promina, DKETs, GSC-39s, USC-60s, tactical radios transmission systems/networks, special purpose radio transmission systems/networks, encryption, antennas, cabling, transmission topology, TDMA/FDMA mesh, path profiling software, and surveys. The Contractor shall provide engineering, design, and implementation expertise with respect to telephone systems (e.g. SL-100, Redcom, videoconferencing systems). The Contractor shall prepare transmission engineering designs and oversee future design/ construction/ implementation of transmission systems/networks. The Contractor shall prepare, design, and present engineering transmission solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products and in accordance with all DoD standards and regulations.

**Minimum Education/Certification Level:** Bachelor's Degree

### **33. Engineering (Voice) Senior**

**Minimum/General Experience:** 5 years

**Functional Responsibility:** Receives technical and operational guidance from the Engineering (Voice) – Senior Lead and executes project and task requirements accordingly with minimal to no supervision. Requires strong experience in CENTRIX, NIPRNET, and SIPRNET IP Voice. Requires familiarity with the CJOA-A and CJOA-A Networks and Information Systems. Conducts Site Surveys (Section 3.5.1), analyzes the collected data, performs necessary calculations to make technical recommendations, then prepares or provides input for C4 EIPs. Able to demonstrate understanding of Military operations and interagency coordination and communication in a Joint-Operational environment. Provides coordination between the Customer and other contractors in the CJOA-A AOR on implementation and operation of traditional (POTS) switches within CJOA-A. Provide engineering expertise for the Customer at meetings as a technical expert on secure and non-secure voice and data systems. Provides engineering expertise to design solutions that support and improve existing CJOA-A requirements to install, operate, maintain, and protect voice systems/networks including, but not limited to, VOIP, VOSIP, and POTS. Coordinates with stakeholders operating in CJOA-A AOR on behalf of the Government to manage implementation processes as applicable to VOIP, VOSIP, and POTS. Documents and supports the engineering transition from traditional switches (POTS) to VOIP and VOSIP. Engineers and implements secure and non-secure voice/data systems/networks solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DoD standards and regulations. Possesses the ability to quickly identify, diagnose and provide solutions to complex problems, requirements and integration of various technologies, which may require out of the box thinking and innovation.

**Minimum Education/Certification Level:** Current Secret security clearance. CCNA Voice, CCNP Voice, and or equivalent voice certification; One or more of: CCNP, CCNP-DC, or CCIE-Voice.

### **34. Engineering (Voice) Senior Lead**

**Minimum/General Experience:** 8 years

**Functional Responsibility:** Receives operational guidance from 335th SC - Afghanistan Leadership and Task Lead, and then manages voice networking project and task requirements accordingly. Advises 335th SC – Afghanistan leadership on communications engineering efforts and provides technical recommendations for current projects or initiatives being considered. Applies Project Management best practices in the synchronization and coordination of the development and execution of voice networking solution requirements, ensuring engineering projects are completed in a timely manner with quality results. Conducts action officer level engineering meetings with CENTCOM CJ6, 335th SC, SWACC, IJC J6 and J65 Plans, Task Force Signal, and their successors. Develops Signal Concept of Operations (CONOPS) documenting project requirements. Oversees the development and edits C4 EIPs governing

project execution, and validates the plans. • Coordinate procurement of required assets for project execution. Ensure synchronous project execution with J65 Plans and CJOA-A NetOps elements. Maintains 100% Voice Team personnel accountability. Coordinates Voice Team personnel movement and assignments throughout the CJOA-A to support requirements based on 335th SC – Afghanistan priorities. Provides accurate and timely reporting to key leaders and stakeholders to include the Weekly Status Report and Projects Tracker updates.

**Minimum Education/Certification Level:** Current Secret security clearance with eligibility for Top Secret (TS) security clearance. CCNA Voice, CCNP Voice or equivalent voice certification; One or more of: CCNP, Cisco Certified Network Professional-Data Center (CCNP-DC), or CCIE-Voice

### 35. ISP/OSP Designer/Engineer

**Minimum/General Experience:** 8 years

**Functional Responsibility:** In performing OSP/ISP engineering, integration and installation, the contractor shall develop, analyze, and document OSP/ISP requirements for Government projects. The Contractor shall develop, analyze, and document cost estimates and include them in the Project Overview Sheet (POS). The Contractor shall provide QA and quality control (QC) for Government projects, assist the Government in the development and documentation of requirements and Statements of Work (SOW) for new systems/networks and facilities, and attend Integrated Product Teams (IPT) and other planning session for OSP/ISP specific work. The contractor shall help E&I commands upgrade existing cable plant infrastructure by reviewing design and implementation plans. The Contractor shall prepare, design, and present ISP/OSP engineering solutions in accordance with industry recognized standards and specifications that maximize the usage of commercial products in accordance with all DoD standards and regulations.

**Minimum Education/Certification Level:** Bachelor's Degree

### 36. Logistician

**Minimum/General Experience:** 3-5 years

**Functional Responsibility:** Tracks and reports all 335th SC - Afghanistan network components, material, software licenses and supplies pertaining to this contract. Assist with ordering project materials through the Coalition Acquisition Review Board/Joint Acquisition Review Board (CARB/JARB) system for large projects, and through the TOOLS/MATERIALS/EQUIPMENT PURCHASES paragraph 1.4 of this PWS in the case of short-term or urgent/emergency material acquisitions as approved by the PCO. Required to prepare, ship, and track project materials and ensure proper accountability and disposition of equipment in accordance with all applicable Government regulations and 335th SC directed guidance.

**Minimum Education/Certification Level:** Bachelor's Degree

### 37. Logistician II

**Minimum/General Experience:** 3 years

**Functional Responsibility:** Performs logistic program activities from conceptual stage through life cycle of product. Develops and implements logistics program activities including ILS, technical documentation, RAM, provisioning, etc.; coordinates efforts of subcontractors and field service personnel; resolves logistics problems; and compiles data on standardization and interchangeability of parts to expedite logistic activities.

**Minimum Education:** AA or 2 year technical school

**38. Logistician IV****Minimum/General Experience:** 10 years**Functional Responsibility:** Performs logistic program activities from conceptual stage through life cycle of product. Develops and implements logistics program activities including ILS, technical documentation, RAM, provisioning, etc.; coordinates efforts of subcontractors and field service personnel; resolves logistics problems; and compiles data on standardization and interchangeability of parts to expedite logistic activities.**Minimum Education:** Bachelor's Degree**39. Management Analyst IV****Minimum/General Experience:** 10 years**Functional Responsibility:** Conducts studies of moderately complex work processes, functions, and procedures for assigned work units. Studies conducted include: Management Analysis: reviews regulatory data and manpower policies to determine if proposed policy statements are within local authority. Advisory service: Conducts special manpower studies or manpower surveys requested by operating officials and prepares reports advising on management practices and improvements.

Organizational Analysis: Reviews proposed organizational changes to determine the impact; evaluates current methods and procedures for regulatory compliance, duplications of effort, costs, etc. Methods and Procedures Analysis: Reviews drafts of proposed procedures.

**Minimum Education:** Bachelor's Degree**40. Network Systems Architect II****Minimum/General Experience:** 3 years**Functional Responsibility:** Develops and implements policies and procedures to ensure that systems support the organization's business requirements and meet the needs of end users. Defines systems requirements based on user/client needs, cost, and required integration with existing applications, systems, or platforms. Defines technical standards and functionality tests. May develop specifications, prototypes, or initial user guides.**Minimum Education:** AA or 2 year technical school**41. Network Systems Architect III****Minimum/General Experience:** 5 years**Functional Responsibility:** Develops and implements policies and procedures to ensure that systems support the organization's business requirements and meet the needs of end users. Defines systems requirements based on user/client needs, cost, and required integration with existing applications, systems, or platforms. Defines technical standards and functionality tests. May develop specifications, prototypes, or initial user guides.**Minimum Education:** Bachelor's Degree**42. Operational Specialist-Senior Lead (Task Lead)****Minimum/General Experience:** 3-5 years with Master's Degree or 6-10 years with Bachelor's Degree, or 15+ years with no college degree; 6 years with IT Project Management and 2 years with CENTCOM AOR**Functional Responsibility:** Receives operational guidance from 335th SC - Afghanistan Leadership and manages all project and task requirements accordingly. Advises 335th SC – Afghanistan leadership on communications engineering efforts and provides technical recommendations for current projects or initiatives being considered. Applies Project Management best practices in the synchronization and coordination of the development and execution of all requirements, ensuring engineering projects are

completed in a timely manner with quality results. Requires familiarity with CJOA-A and skills in frequent political-level customer engagement in a Joint-Operational Military environment. Maintains 100% personnel accountability and provides contractual leadership for all personnel on this contract who are working in the CJOA-A AOR, except the Signal Planner who works in the 335th SC - Afghanistan Operations Cell and the Signal Planner who works in RC-South. Ensures all Contractor personnel receive proper training, care, and access to the tools, equipment, and materials necessary to complete project and task requirements. Provides accurate and timely reporting to key leaders and stakeholders to include consolidating the Weekly Status Report and reviewing the Projects Tracker for accuracy.

**Minimum Education/Certification Level:** Master's or Bachelor's Degree and current Secret security clearance

43. **Program Analyst II**

**Minimum/General Experience:** 3 years

**Functional Responsibility:** Applies a wide range of analytical techniques, statistical assessment, and other measures in evaluating data to reach appropriate conclusions. Translates/recommends processes and procedures to ensure proper consideration of programmatic, technical, and management factors for overall program mgmt. successes. Responsible for the program strategic planning and program execution management; development, maintenance, and coordination of documents supporting Milestone reviews, legislation, regulations, policy and other records. In-depth knowledge of DoD 5000 series regulations that define the Defense Acquisition System.

**Minimum Education:** AA or 2 year technical school

44. **Program Analyst III**

**Minimum/General Experience:** 5 years

**Functional Responsibility:** Applies a wide range of analytical techniques, statistical assessment, and other measures in evaluating data to reach appropriate conclusions. Translates/recommends processes and procedures to ensure proper consideration of programmatic, technical, and management factors for overall program mgmt. successes. Responsible for the program strategic planning and program execution management; development, maintenance, and coordination of documents supporting Milestone reviews, legislation, regulations, policy and other records. In-depth knowledge of DoD 5000 series regulations that define the Defense Acquisition System.

**Minimum Education:** Bachelor's Degree

45. **Program Assistant II**

**Minimum/General Experience:** 3 years

**Functional Responsibility:** Performs a variety of clerical, administrative and records management functions within program management. Utilizes various software programs to collect/track/reconcile programmatic data relative to milestone decisions, life cycle management and all aspects of PPBES.

**Minimum Education:** AA or 2 year technical school

46. **Program Assistant IV**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Performs a variety of clerical, administrative and records management functions within program management. Utilizes various software programs to collect/track/reconcile programmatic data relative to milestone decisions, life cycle management and all aspects of PPBES.

**Minimum Education:** Bachelor's Degree



**47. Project Integrator II****Minimum/General Experience:** 3 years**Functional Responsibility:** Develops, promulgates, interprets DOD/DA/PEO/PM policy and guidance. Provides technical oversight of assigned program initiatives. Ensures effective program implementation. Responsible for planning, direction, evaluation, and success of substantial programs, systems development efforts, acquisition, and research and development technology initiatives. Work includes planning, programming, budgeting, scheduling, financial management execution, contracting, cost/risk analysis, engineering and/or logistics planning. Oversees integration of various functions such as funding, procurement, test, quality assurance, configuration management, logistics, engineering, production, transportation and/or fielding of assigned system throughout life cycle of assigned weapon system. Assignments require developing detailed plans, goals, and objectives. Analyzes, balances, and reconciles program requirements with available resources. Coordinates, integrates, presents and defends assigned programs.**Minimum Education:** AA or 2 year technical school**48. Project Integrator III****Minimum/General Experience:** 5 years**Functional Responsibility:** Develops, promulgates, interprets DOD/DA/PEO/PM policy and guidance. Provides technical oversight of assigned program initiatives. Ensures effective program implementation. Responsible for planning, direction, evaluation, and success of substantial programs, systems development efforts, acquisition, and research and development technology initiatives. Work includes planning, programming, budgeting, scheduling, financial management execution, contracting, cost/risk analysis, engineering and/or logistics planning. Oversees integration of various functions such as funding, procurement, test, quality assurance, configuration management, logistics, engineering, production, transportation and/or fielding of assigned system throughout life cycle of assigned weapon system. Assignments require developing detailed plans, goals, and objectives. Analyzes, balances, and reconciles program requirements with available resources. Coordinates, integrates, presents and defends assigned programs.**Minimum Education:** Bachelor's Degree**49. Project Integrator IV****Minimum/General Experience:** 10 years**Functional Responsibility:** Develops, promulgates, interprets DOD/DA/PEO/PM policy and guidance. Provides technical oversight of assigned program initiatives. Ensures effective program implementation. Responsible for planning, direction, evaluation, and success of substantial programs, systems development efforts, acquisition, and research and development technology initiatives. Work includes planning, programming, budgeting, scheduling, financial management execution, contracting, cost/risk analysis, engineering and/or logistics planning. Oversees integration of various functions such as funding, procurement, test, quality assurance, configuration management, logistics, engineering, production, transportation and/or fielding of assigned system throughout life cycle of assigned weapon system. Assignments require developing detailed plans, goals, and objectives. Analyzes, balances, and reconciles program requirements with available resources. Coordinates, integrates, presents and defends assigned programs.**Minimum Education:** Bachelor's Degree**50. Project Integrator V****Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors**Functional Responsibility:** Develops, promulgates, interprets DOD/DA/PEO/PM policy and guidance. Provides technical oversight of assigned program initiatives. Ensures effective program implementation. Responsible for planning, direction, evaluation, and success of substantial programs, systems

development efforts, acquisition, and research and development technology initiatives. Work includes planning, programming, budgeting, scheduling, financial management execution, contracting, cost/risk analysis, engineering and/or logistics planning. Oversees integration of various functions such as funding, procurement, test, quality assurance, configuration management, logistics, engineering, production, transportation and/or fielding of assigned system throughout life cycle of assigned weapon system.

Assignments require developing detailed plans, goals, and objectives. Analyzes, balances, and reconciles program requirements with available resources. Coordinates, integrates, presents and defends assigned programs.

**Minimum Education:** Masters/PHD or Bachelor's Degree

**51. Project Manager IV**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Must be capable of planning, coordinating, and directing the activities of administrative, program, and technical personnel. Must have a thorough understanding and experience in the complete life-cycle management of military systems. Must have knowledge and experience with Department of Defense (DOD)/Army plans, policies, standards, and methods aimed at the acquisition and support of military systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

**Minimum Education:** Bachelor's Degree

**52. Project Manager V**

**Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors

**Functional Responsibility:** Must be capable of planning, coordinating, and directing the activities of administrative, program, and technical personnel. Must have a thorough understanding and experience in the complete life-cycle management of military systems. Must have knowledge and experience with Department of Defense (DOD)/Army plans, policies, standards, and methods aimed at the acquisition and support of military systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

**Minimum Education:** Masters/PHD or Bachelor's Degree

**53. Program Manager, Deputy IV**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Must be capable of planning, coordinating, and directing the activities of administrative, program, and technical personnel. Must have a thorough understanding and experience in the complete life-cycle management of military systems. Must have knowledge and experience with Department of Defense (DOD)/Army plans, policies, standards, and methods aimed at the acquisition and support of military programs and resources for Army systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

**Minimum Education:** Bachelor's Degree

**54. Program Manager, Deputy V**

**Minimum/General Experience:** 15 years with Masters/PHD or 20 years with Bachelors



**Functional Responsibility:** Must be capable of planning, coordinating, and directing the activities of administrative, program, and technical personnel. Must have a thorough understanding and experience in the complete life-cycle management of military systems. Must have knowledge and experience with Department of Defense (DOD)/Army plans, policies, standards, and methods aimed at the acquisition and support of military programs and resources for Army systems. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems.

**Minimum Education:** Masters/PHD or Bachelor's Degree

#### **55. Senior Software Engineer**

**Minimum/General Experience:** Five (5) years full time experience supporting system or network IA functions/services in an enterprise or field environment.

**Functional Responsibility:** Expertise in and ability to manage research, design, test and implementation of: Multi-Site Connectivity (MSC), Campus Wireless Local Area Networks, Mobile Access networks (to include voice and video), and Data at Rest capabilities to meet the demand for data in transit solutions using approved cryptographic algorithms and National Information Assurance Partnership (NIAP) evaluated components. These algorithms, known as the Commercial National Security Algorithm (CNSA) Suite, are used to protect classified data using layers of COTS products. Knowledge of a variety of the applied concepts, practices, and procedures to ensure the secure integration and operation of all enclave systems. Technical expertise and experience with stringent Configuration Management (CM) frameworks such as Information Technology Service Management (ITSM), DoD Risk Management Framework (RMF) [fka DIACAP] or with NSA Information Assurance Directorate (IAD) published Capability Packages (CPs) that provide configurations to implement secure solutions using independent, layered Commercial Off-the-Shelf (COTS) products. The CPs are product-neutral and describe system-level solution frameworks documenting security and configuration requirements for customers and/or Solution Integrators.

**Minimum Education/Certification Level:** Possess a minimum of IAT Level II DoD Approved Baseline Certifications. Requires at least one (1) of the following commercial certifications as defined in DoD Instruction 8570: CCNA Security, GICSP, GSEC, Security+ CE, or SSCP.

#### **55. SharePoint Administrator**

**Minimum/General Experience:** 1-3years

**Functional Responsibility:** In performing the development and support of SharePoint solutions, the Contractor shall collaborate with staff personnel to elicit and document web site requirements to design new functionality within SharePoint sites within USARCENT's area of operations. The Contractor shall use design documentation and ongoing guidance from staff participants to develop SharePoint solutions to streamline the flow of information within, and between, staff sections, and between the 335th SC (T) (P) and other units. The Contractor shall provide designs and implementation for custom sites, lists, libraries, and views for those items. Proficient in the use of the SharePoint browser-based interface. Proficient in the use of SharePoint Designer in order to customize site pages, cascading style sheets, and other formatting structures. Translate user requirements for knowledge flow into the implementation and ongoing maintenance of workflow items. Contractor must be able to maintain a SECRET security clearance and be able to work in SIPRNET, NIPRNET, and CENTRIX environments. Contractor shall Interface with supporting camp/base IT organizations to request changes to the Command's SharePoint environment and verify with camp/base IT personnel the viability of data recovery mechanisms for the 335th SC (T) (P)'s SharePoint system. The Contractor shall design, develop, and maintain custom SharePoint web parts and workflows within Microsoft (MS) Visual Studio to support the overall collaboration mission. The Contractor shall design and implement the installation of SharePoint sites, to include the execution of Information Assurance auditing tools and remediation of the SharePoint server farm, install structured query language (SQL) Server database instances as required to support the overall SharePoint collaboration environment, and create and maintain backup and template SharePoint solutions to support installations both within and outside of Kuwait.

**Minimum Education/Certification Level:** Bachelor's Degree

#### **57. SharePoint Developer**

**Minimum/General Experience:** 3-5

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years

**Functional Responsibility:** In performing the development and support of SharePoint solutions, the Contractor shall collaborate with staff personnel to elicit and document web site requirements to design new functionality within SharePoint sites within USARCENT's area of operations. The Contractor shall use design documentation and ongoing guidance from staff participants to develop SharePoint solutions to streamline the flow of information within, and between, staff sections, and between the 335th SC (T) (P) and other units. The Contractor shall provide designs and implementation for custom sites, lists, libraries, and views for those items. Proficient in the use of the SharePoint browser-based interface. Proficient in the use of SharePoint Designer in order to customize site pages, cascading style sheets, and other formatting structures. Translate user requirements for knowledge flow into the implementation and ongoing maintenance of workflow items. Contractor must be able to maintain a SECRET security clearance and be able to work in SIPRNET, NIPRNET, and CENTRIX environments. Contractor shall interface with supporting camp/base IT organizations to request changes to the Command's SharePoint environment and verify with camp/base IT personnel the viability of data recovery mechanisms for the 335th SC (T) (P)'s SharePoint system. The Contractor shall design, develop, and maintain custom SharePoint web parts and workflows within Microsoft (MS) Visual Studio to support the overall collaboration mission. The Contractor shall design and implement the installation of SharePoint sites, to include the execution of Information Assurance auditing tools and remediation of the SharePoint server farm, install structured query language (SQL) Server database instances as required to support the overall SharePoint collaboration environment, and create and maintain backup and template SharePoint solutions to support installations both within and outside of Kuwait.

**Minimum Education/Certification Level:** Bachelor's Degree

#### **58. Signal Planner**

**Minimum/General Experience:** 3 years' experience within the CENTCOM AOR managing information technology projects or CAPM or PMP

**Functional Responsibility:** In assisting the Government, the Contractor shall provide personnel deployable for extended periods of time within the USARCENT AOR to perform the role of Liaison Officers (LNO). The LNOs shall provide assistance with producing initial requirements and design specification packages that allow an IT contractor to provide a complete IT infrastructure, metropolitan area network/wide area network (MAN/WAN), and systems integration to provide an operational system in USARCENT AOR. The LNO shall assist with defining, documenting, and communicating USARCENT IT requirements for secure and non-secure voice, data, video, and other information technology services at LNO locations). The LNO shall assist with defining, documenting, and communicating development of storage area network (SAN) or network attached storage (NAS) and Server Architectures requirements at LNO locations. The LNO shall assist with defining, documenting, and communicating WAN architecture requirements at LNO locations. The LNO shall assist with defining, documenting, and communicating Enterprise and Storage Archiving requirements at LNO locations. The LNO shall assist with the development of acquisition strategies for separate active electronic portions of the network. The LNO shall provide scheduling and master scheduling for the Government at the LNO's location with respect to IOMP of systems/networks. Develop and review responses to requests for information (RFIs), and coordinate submission of RFIs with Government personnel. The LNO shall monitor, document, and track facility and IT construction progress at LNO locations and coordinate with the Government's Projects Program & Engineering (PP&E) team. The LNO shall document and report design progress to the Government. The LNO shall document and communicate risk identification and management for IT issues at the LNO's location to the Government's PP&E team for resolution. The LNO shall provide engineering assistance for the Government's systems/networks, including designs, architecture studies, and revisions to program cost estimates. The LNO shall provide general voice and data systems/networks technical and engineering services. The LNO shall attend meetings, present solutions to the Government and external stakeholders, and contribute to and attend meetings with Government stakeholder partners for reduction in cost opportunities. The LNO shall provide Technology Insertion Studies to recommend new technologies and concepts for incorporation into the USARCENT Architecture Framework.

**Minimum Education/Certification Level:** Either Certified Associate in Project Management (CAPM), or Project Management Professional (PMP) qualified within the last 10 years

#### **59. Systems Analyst IV (Software)**

**Minimum/General Experience:** 10 years

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**Functional Responsibility:** Provides functional and empirical analysis related to the design, development, and implementation of software systems, including, but not limited to application software, utility software, development software, and diagnostic software. Participates in the development of test strategies, devices, and systems.

**Minimum Education:** Bachelor's Degree

**60. Systems Analyst (Architecture/Program Integrator) Senior**

**Minimum/General Experience:** 2-3 years with Master's Degree or 5-8 years with Bachelor's Degree or 12+ years with no college degree

**Functional Responsibility:** Manages IT projects within standard project management methodologies to time, quality and budget of the customer in the CJOA-A. Monitors project performance and interacts regularly with the stakeholders at JOCHQ-A and the Regional Commands throughout the CJOA-A to ensure good visibility and communication of the project. Responsible for producing required project management documentation, such as detailed project plans, work plans, product delivery schedules, project estimates, resource plans and status reports. Requires familiarity with CENTRIX, NIPRNET, and SIPRNET. Requires the ability to manage and measure work requirements. Proven success in managing large, external and complex network related projects. Solid understanding of (and experience in) the implementation processes for technology projects implementation or product implementation. Sound understanding of (and experiences in) delivering Professional Services operations in a government client setting. Ability to drive and manage multiple projects simultaneously that involve many facets of a communications network. Provide expectation management to the stakeholders at JOCHQ-A and 335th SC military staff at the O-3 level and above. Requires the ability to identify project stakeholders and coordinate and achieve unity of effort on projects that span multiple organizations within the CJOA-A. Assist Government personnel in developing completion and acceptance criteria, and assist in routing through the appropriate communications staff/directorates. Provide weekly project input and updates for the Weekly Status Report.

**Minimum Education/Certification Level:** Current Secret security clearance. DOD 8570 Information Assurance Technical (IAT) Level II, and one (1) year experience within the CENTCOM AOR managing information technology projects, and one or more: CAPM, PMP, or three years or equivalent knowledge and experience with IT Project Management.

**61. Systems Analyst (Architecture/Program Integrator) Senior Lead**

**Minimum/General Experience:** 3-5 years with Master's Degree or 6-10 years with Bachelor's Degree or 15+ years with no college degree

**Functional Responsibility:** Advises the Joint Operational Headquarters – Afghanistan (JOCHQ-A) J65 directorate on all project management aspects of communication engineering efforts and provides recommendations for projects under consideration. Ability to present and communicate complex information to at least the O-6 level. Maintains 100% personnel accountability and provides contractual leadership for all 335th SC personnel on this contract assigned to directly support JOCHQ-A J65. Requires familiarity with CENTRIX, NIPRNET, and SIPRNET. Assesses risks and identifies issues and solutions to timely and efficiently achieve the project goals of JOCHQ-A and 335th SC. Ensures all stakeholders (internal and external) are aware of project scope and milestones. Highlights divergence from project scope and adjusts it where necessary to reflect changing circumstances. Plans/manages technical programs or projects to meet specific objectives or goals of the JOCHQ-A J6 that support the 335th SC both directly and indirectly. Provides leadership for the JOCHQ-A J65 technical subject matter expert project team (systems, network and transport) and key interfaces to the project or program. Provide coordination, identify tasks, determine dependencies, identify and assign specific resources, communicate expectations to project team members, obtain task effort and duration estimates from team members, and be able to communicate these aspects to customer. Provides a weekly consolidation of the different project activities to the key leaders of 335th SC and JOCHQ-A stakeholders. Ability to lead presentations and discussions with JOCHQ-A staff and other stakeholders throughout the CJOA-A. Facilitate video teleconferences and audio bridge conferences with JOCHQ-A staff and other stakeholders throughout the CJOA-A.

**Minimum Education/Certification Level:** Current Secret security clearance. DOD 8570 Information Assurance Technical (IAT) Level II, one-year experience within the CENTCOM AOR managing information technology projects, and one or more: CAPM, PMP, or four years or equivalent knowledge and experience with IT Project Management.

**62. Systems Engineer II**

**Minimum /General Experience:** Five (5) years of project, technology, installation and/or demonstration-related experience. Administrative, interpersonal relations, written and oral communications skills.

**Functional Responsibility:** Performs varied and difficult tasks under supervision with the ability to manage junior level tasking and personnel. Assignments may be routine or may be broad in nature requiring originality and ingenuity. Responsible for information dissemination, hardware and software acquisition, inventory, Configuration Management (CM) and/or the development and/or execution of Technology Demonstration Test Plans, Procedures and/or Reports. Technical expertise and experience with stringent Configuration Management (CM) frameworks such as Information Technology Service Management (ITSM), DoD Risk Management Framework (RMF) [fka DIACAP] or with NSA Information Assurance Directorate (IAD) published Capability Packages (CPs) that provide configurations to implement secure solutions using independent, layered Commercial Off-the-Shelf (COTS) products. The CPs are product-neutral and describe system-level solution frameworks documenting security and configuration requirements for customers and/or Solution Integrators.

**Minimum Education/Certification Level:** Possess a minimum of IAT Level II DoD Approved Baseline Certifications. Requires at least one (1) of the following commercial certifications as defined in DoD Instruction 8570: CCNA Security, GICSP, GSEC, Security+ CE, or SSCP.

**63. Task Lead**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Requires knowledge and experience with Project Management. Capable of applying Project Management best practices in the development and execution of project requirements.

**Minimum Education/Certification Level:** Bachelor's Degree

**64. WAN System/Network Architect**

**Minimum/General Experience:** 7 years

**Functional Responsibility:** Audio Visual Technicians must have operational and engineering experience with the video teleconferencing equipment.

**Minimum Education/Certification Level:** Bachelor's Degree

**65. Administrative Support III**

**Minimum/General Experience:** 2 years

**Functional Responsibility:** Performs diversified clerical, administrative and general office duties directly for the Government in support of various engineering tasks. This position requires knowledge of applicable policies, organization, and proficiency in the use of automated tools including word processing and graphics. Minimum of two years office and/or clerical experience required.

**Minimum Education/Certification Level:** Bachelor's Degree

**66. Consultant/SME I**

**Minimum/General Experience:** 10 years

**Functional Responsibility:** Provides high level subject matter expertise for work described in the task. Provides advanced technical knowledge and analysis of specialized applications and operational environment, high level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. May require experience and knowledge of several related fields, and a recognition as a leader within a technical function. Education and experience relate directly to activities of a group of technical, scientific, and/or information systems or technologies. Develops plans and project tasking, determines needs, investigates and resolves problems, interfaces with other functions and outside personnel. Four years of intensive and progressive experience in the individual's field of study and specialization. Degree in related technical field such as engineering or computer science.

**Minimum Education/Certification Level:** Bachelor's Degree

**67. Consultant/SME II**

**Minimum/General Experience:** Four years of intensive and progressive experience in the individual's field of study and specialization. 13 years

**Functional Responsibility:** Provides extremely high level subject matter expertise for work described in the task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems. Applies principles, methods, and knowledge of specific functional



areas of expertise to specific task order requirements. May require experience and knowledge of several related fields, and a recognition as a leader within a technical function. Education and experience relate directly to activities of a group of technical, scientific, and/or information systems or technologies. Develops plans and project tasking, determines needs, investigates and resolves problems, interfaces with other functions and outside personnel.

**Minimum Education/Certification Level:** Degree in related technical field such as engineering or computer science. Bachelor's Degree

#### **68. Consulting Engineer**

**Minimum/General Experience:** This position requires twenty years of experience.

**Functional Responsibility:** Possesses unique experience, skills, and expert knowledge in highly specialized technical, functional, and/or process areas within the engineering discipline or across engineering disciplines. Provides leadership for engineering of systems, system elements, interfacing systems, components, devices and/or processes. Applies best industry practices and standards, leading-edge technology, and innovative solutions to intractable problems. Works directly with customer management to apply advanced principles, theories, and concepts and develops comprehensive solutions to complex problems. Defines key concepts for planning, deployment, integration, operation and/or enhancement of state-of-the-art and/or legacy systems. Employs methodologies for guiding others in problem resolution. Develops insightful solutions to meet fiscal, technological and schedule constraints.

**Minimum Education/Certification Level:** Bachelor's degree in Engineering related field.

#### **69. Engineer/Field Service Engineer I**

**Minimum/General Experience:** 2 years

**Functional Responsibility:** Progressive experience in design and installation of integrated systems of personnel, materials, machinery, and/or equipment. Uses established and well defined engineering procedures. Gathers and correlates basic engineering data. May plan performs detailed or routine engineering, design development or engineering assignments including responsibility for a part of a major project, research and development assignments involving calculations relative to years of experience and education. Provides engineering support on systems, system elements, and/or interfacing systems, components, devices and/or processes. Possesses general working knowledge of industry practices, standards and technology areas. Works under general supervision, follows established procedures, and solves routine problems in the engineering discipline. Applies engineering disciplines to support design, development, implementation and operation activities. Assists in definition, trade-off and design activity. Reviews, evaluates, and analyzes designs. Prepares, reviews, and evaluates documentation, specifications, test plans and procedures. Assists in definition, analysis and allocation of requirements. Supports test programs and analyzes testing. Conducts analysis of requirements and components and supports audits conducted to ensure intended functionality and performance is achieved. Conducts installation and maintenance of systems/equipment, and provides associated training to customer personnel. Diagnoses, isolates, and corrects problems to component level to restore system's functions.

**Minimum Education/Certification Level:** Bachelor's degree in Engineering related field.

#### **70. Engineer/Field Service Engineer II**

**Minimum/General Experience:** 8 years

**Functional Responsibility:** Progressive experience in design and installation of integrated systems of personnel, materials, machinery, and/or equipment. Uses established and well defined engineering procedures. Gathers and correlates basic engineering data. May plan performs detailed or routine engineering, design development or engineering assignments including responsibility for a part of a major project, research and development assignments involving calculations relative to years of experience and education. Provides engineering support on systems, system elements, and/or interfacing systems, components, devices and/or processes. Possesses general working knowledge of industry practices, standards and technology areas. Works independently, follows established procedures, and solves routine problems in the engineering discipline. Applies engineering disciplines to support design, development, implementation and operation activities. Assists in defining, trade-off and design activity. Reviews, evaluates, and analyzes designs. Prepares, reviews, and evaluates documentation, specifications, test plans and procedures. Assists in defining, analysis and allocation of requirements. Supports test programs and analyzes testing. Conducts analysis of requirements and components and supports audits conducted to ensure intended functionality and performance is achieved. Conducts installation and maintenance of systems/equipment, and provides associated training to customer personnel. Diagnoses, isolates, and corrects problems to component level to restore system's functions.

**Minimum Education/Certification Level:** Bachelor's degree in Engineering related field.

#### **71. Electronics Technician**

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**Minimum/General Experience:** This position requires at least one year of experience  
**Functional Responsibility:** Provides technical expertise to maintain/solve problems on complex systems/equipment. Interprets manufactures reference and technical manuals. Performs preventive/corrective maintenance and quality control analysis. Conducts preventive and corrective maintenance of all antenna components. Provides technical supervision and training to lower level technicians. Systems may include but are not limited to electronic systems/equipment electromagnetic radiation (RF) spectrum communications systems; HF/MF/LF/VLF transmit/ receive antennas and tower structures.

**Minimum Education/Certification Level:** Associate's degree or equivalent in a technical related field and knowledge of OSHA general safety standards and the proper care and usage of Personal Protective Equipment (PPE).

#### **72. Engineering Technician I**

**Minimum/General Experience:** 5 years

**Functional Responsibility:** Requires basic understanding of an engineering discipline. Ability to assist in designing, testing, troubleshooting, technical support, and documentation of products, processes, and systems.

**Minimum Education/Certification Level:** High School Diploma

#### **73. Engineering Technician II**

**Minimum/General Experience:** 8 years

**Functional Responsibility:** Requires basic understanding of an engineering discipline. Ability to assist in designing, testing, troubleshooting, technical support, and documentation of products, processes, and systems.

**Minimum Education/Certification Level:** High School Diploma

#### **74. Logistics Technician**

**Minimum/General Experience:** 1 year

**Functional Responsibility:** Knowledge in the analysis of government logistics requirements, including familiarity with government logistics systems, capabilities, and processes.

**Minimum Education/Certification Level:** High School Diploma

#### **75. Logistics/Government Property Coordinator**

**Minimum/General Experience:** 2 years of logistics/Government property experience.

**Functional Responsibility:** Performs planning, scheduling, and coordination for the movement of materials and equipment to support logistics requirements at a remote or overseas facility. Interfaces without vendors for procurement, shipping specifics, tracking, and delivery of parts and equipment. Maintains a government Secure Facilities Property Control System, or similar systems, to satisfy customer requirements.

**Minimum Education/Certification Level:** Bachelor's degree in a business related field.



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## INFORMATION TECHNOLOGY PRICE LIST

Labor Category Number	Commercial Labor Category	GSA Schedule Rate
1	Acquisition Support Specialist II	60.91
2	Administrative Support III	56.23
3	Budget Analyst II	65.76
4	Budget Analyst III	86.45
5	Civil Engineer	90.10
6	Consultant/SME I	117.86
7	Consultant/SME II	145.54
8	Consulting Engineer	125.80
9	Drafter II	64.70
10	Drafter IV	100.68
11	Electronics Technician	68.66
12	Engineer/Field Service Engineer I	105.36
13	Engineer/Field Service Engineer II	126.67
14	Engineer V (General)	140.02
15	Engineer IV (Information Security)	110.80
16	Engineer V (Information Security)	129.07
17	Engineer III (Network)	115.66
18	Engineer IV (Network)	124.19
19	Engineer IV (Data/Network)	125.41
20	Engineer III (System)	96.18
21	Engineer IV (System)	116.63
22	Engineer V (System)	127.85
23	Engineer III (Voice)	102.29
24	Engineer IV (Voice)	122.97
25	Engineering (Information Security) Journeyman	97.50
26	Engineering (Information Security) Senior	116.26
27	Engineering (Information Security) Senior: CND/Network Security Engineer	116.26
21	Engineering (Information Security) Senior: Information Assurance Engineer	116.26
22	Engineering (Network) Journeyman	77.38
23	Engineering (Network) Journeyman: Systems/Network Engineering and Integration (SE&I)	77.38
24	Engineering (Network) Senior	84.41
25	Engineering (Network) Senior- Networking and Network Operations Engineer	84.41
26	Engineering (Network) Senior Lead	99.86
27	Engineering (Systems) Journeyman	81.78
28	Engineering (Systems) Journeyman: Systems Engineer	81.78
29	Engineering (Systems) Senior	93.43
30	Engineering (Systems) Senior: Systems Engineer	93.43

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31	Engineering (Systems) Senior Lead	104.43
32	Engineering (Transmission)	96.65
33	Engineering (Voice) Senior	89.69
34	Engineering (Voice) Senior Lead	102.61
35	Engineering Technician I	76.02
36	Engineering Technician II	84.44
37	ISP/OSP Designer/Engineer	118.97
38	Logistician	83.69
39	Logistician II	82.97
40	Logistician IV	106.21
41	Logistician Technician	46.49
42	Logistics/Government Property Coordinator	104.54
43	Management Analyst IV	110.80
44	Network Systems Architect II	86.45
45	Network Systems Architect III	94.02
46	Operational Specialist – Senior Lead (Task Lead)	140.90
47	Program Analyst II	94.03
48	Program Analyst III	100.68
49	Program Assistant II	60.84
50	Program Assistant IV	89.20
51	Project Integrator II	107.16
52	Project Integrator III	119.32
53	Project Integrator IV	147.32
54	Project Integrator V	166.81
55	Project Manager IV	122.97
56	Project Manager V	170.38
57	Program Manager, Deputy IV	117.26
58	Program Manager, Deputy V	139.40
59	Senior Software Engineer	161.93
60	Sharepoint Administrator	89.39
61	Sharepoint Developer	98.32
62	Signal Planner	110.25
63	Systems Analyst IV (Software)	124.19
64	Systems Analyst (Architecture/Program Integrator) Senior	113.82
65	Systems Analyst (Architecture/Program Integrator Senior Lead	121.23
66	Systems Engineer II	151.57
67	Task Lead	146.25
68	WAN System/Network Architect	94.29

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## BLANKET PURCHASE AGREEMENT

BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)\_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;

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- (d) Model Number or National Stock Number (NSN);
-



- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## CONTRACTOR TEAM AGREEMENTS

### BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.